



KENYA MEDICAL TRAINING COLLEGE (KMTCC)
KMTCC is an ISO 9001:2015 Certified Institution
Certification Body: Kenya Bureau of Standards (KEBS)

ADVERTISEMENT - VACANT POSITIONS

The Kenya Medical Training College (KMTCC) is a State Corporation established by an Act of Parliament, under the Ministry of Health, entrusted with the role of training various disciplines in the health sector to serve the Kenyan interests, East Africa and beyond. The College has 74 Campuses strategically located in various parts of the country, with a student population of 62,807. The graduates of the College account for more than 85% of the mid-level work force in the health facilities in Kenya.

The KMTCC Board of Directors seeks to promote/appoint competent, result oriented, knowledgeable, dynamic, visionary and experienced persons to fill the following vacant positions tenable at the Kenya Medical Training College Headquarters and its Campuses:

1. **REGISTRAR JOB GRADE - KMTCC 3 (1 POST)**
TERMS OF SERVICE: 3 YEAR CONTRACT
REF. NO. KMTCC/QP-12/ EAF/ 13/ 2023
TENABLE: KMTCC HEADQUARTERS

(a) Job summary


The Registrar will be responsible to the Deputy Director (Academic). Duties and responsibilities for the Registrar will include: coordination of the design, development and review of curriculum; implementation of research activities in the College; coordination of College examinations; compiling and coordinating of academic reports; ensuring maintenance of student's discipline and welfare; advising on best management of Campuses and student affairs; ensuring collaboration and partnerships in research and examinations with relevant institutions; ensuring ethical and professional conduct and standards in the College.

(b) Requirements for Appointments

For appointment to this grade, an officer must have:

- (i) Twelve (12) years cumulative experience with five (5) years in a Management position in the Public Service or a reputable private sector organization;

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- (ii) Bachelor's Degree in any of the following fields: - Dentistry, Pharmacy, Medicine, Nursing, Public Health, Biochemistry, Parasitology, Microbiology, Chemistry or any other relevant field from a recognized institution;
- (iii) Master's Degree in any of the following fields: - Dentistry, Pharmacy, Medicine, Nursing, Public Health, Physiology, Biochemistry, Parasitology, Microbiology, Chemistry or any other equivalent and relevant qualifications from a recognized institution;
- (iv) Been Registered by the relevant professional body where applicable;
- (v) Published at least two (2) publications in a peer research/review journal within the last three (3) years;
- (vi) Certificate in Leadership Course lasting not less than four (4) weeks from a recognized institution;
- (vii) Certificate in Teaching Methodology course from a recognized institution;
- (viii) Proficiency in Computer Applications;
- (ix) Fulfilled the requirements of Chapter Six of the Constitution; and
- (x) Demonstrated outstanding professional competence and administrative ability in the overall management of a medical training institution.

2. LECTURER II (CLINICAL MEDICINE) JOB GRADE - KMTC 8 (20 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/ 14/ 2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Professional qualifications and experience


For appointment to this grade, a candidate must have:

- (i) Bachelors Degree in Clinical Medicine;

OR

Higher Diploma in Clinical Medicine Ophthalmology, Dermatology & Venereology, Orthopaedics & Trauma Medicine, Anaesthesia, Emergency and Critical Care Medicine, Chest Medicine Paediatrics, ENT Head and Neck Surgery, Audiology & Hearing Care Technology, Speech and Language Pathology, Nephrology, Oncology and Palliative Care, Ophthalmology and Cataract Surgery, Ophthalmology, Low Vision and Refraction,

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Reproductive Health ,Family Health and Mental Health and Psychiatry and practiced in their relevant field for a minimum period of six (6) years;

- (ii) Been registered by the relevant professional body;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

3. LECTURER II (NURSING) JOB GRADE - KMTc 8 (50 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTc/QP-12/ EAF/ 15/ 2023

TENABLE: VARIOUS KMTc CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Professional qualifications and experience

For appointment to this grade, a candidate must have:

- (i) Bachelors Degree in Nursing or any other relevant field from a recognized institution;

OR

Higher Diploma in Anaesthesia, Critical Care, Palliative Care, Oncology, Mental Health, Nephrology or Peri-Operative and practiced in their relevant field for a minimum period of six (6) years;

- (ii) Been registered by the relevant professional body;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

4. LECTURER II (ORTHOPAEDIC TRAUMA & MEDICINE) JOB GRADE - KMTc 8 (10 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTc/QP-12/ EAF/16/ 2022

TENABLE: VARIOUS KMTc CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials;

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planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Requirements for Appointments

For appointment to this grade, a candidate must have:

- (i) A Bachelor’s Degree in Clinical Medicine and Surgery,
- (ii) Diploma in Orthopaedic and Trauma Medicine

OR

A Higher Diploma in Clinical Medicine and Surgery (Orthopaedic and Trauma) and Practiced in their relevant field for a minimum period of six (6) years;

- (iii) Been registered by the relevant professional body;
- (iv) Proficiency in Computer Applications; and
- (v) Fulfilled the requirements of Chapter Six of the Constitution.

5. SENIOR LECTURER (PHARMACY), JOB GRADE - KMTC 6 (10 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/17/ 2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Professional qualifications and experience

For appointment to this grade, a candidate must have:

- (i) A Bachelor’s Degree in Pharmacy;
- (ii) Been Registered by the relevant professional body where applicable;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

6. LECTURER II (MEDICAL SOCIAL WORK) JOB GRADE - KMTC 8 (5 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-18/ EAF/18/2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

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Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Professional qualifications and experience

For appointment to this grade, a candidate must have:

- (i) Bachelor's Degree in Medical Social Work or any other relevant field from a recognized Institution;
- (ii) Been registered by the relevant professional body;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

7. LECTURER II (HEALTH RECORDS & INFORMATION TECHNOLOGY) JOB GRADE - KMTC 8 (10 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/19/ 2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Professional qualifications and experience

For appointment to this level a candidate must have; -

- i) A Bachelor's Degree in Health Records and Information Technology;
- ii) Been registered by the relevant professional body;
- iii) Proficiency in Computer Applications; and
- iv) Fulfilled the requirements of Chapter Six of the Constitution


8. LECTURER II (MEDICAL ENGINEERING) JOB GRADE - KMTC 8 (5 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/20/2023

TENABLE: VARIOUS KMTC CAMPUSES

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(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Requirements for Appointments

For appointment to this level a candidate must have; -

- (i) A Bachelor's Degree in Medical Engineering, Industrial Technology (Biomedical Engineering Education Technology);

OR

Higher Diploma in Diagnostic Equipment, Dialysis and Therapeutic Equipment and practiced in their relevant field for a minimum period of six (6) years;

- (i) Been registered by the relevant professional body;
- (ii) Proficiency in Computer Applications; and
- (iii) Fulfilled the requirements of Chapter Six of the Constitution.

9. LECTURER II (MEDICAL LABORATORY SCIENCE) JOB GRADE - KMTC 8 (5 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/21/2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Requirements for Appointments

For appointment to this level a candidate must have; -

- (i) A Bachelor's Degree in Medical Laboratory Science

OR

Higher Diploma in Blood Transfusion Science, Clinical Chemistry, Haematology, Histopathology and Cytopathology, Microbiology, Virology, Parasitology and Entomology and practiced in their relevant field for a minimum period of six (6) years;

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- (ii) Been registered by the relevant professional body;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

10. LECTURER II (RADIOGRAPHY & IMAGING) JOB GRADE - KMTC 8 (10 POSTS)
TERMS OF SERVICE: 3 YEAR CONTRACT
REF. NO. KMTC/QP-12/ EAF/22/2023
TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Requirements for Appointments

For appointment to this level a candidate must have; -

- (i) A Bachelor's Degree in Radiology/Medical Imaging Science;

OR

Higher Diploma in Radiography and Imaging (Ultra Sonography), Radiation Therapy, Computed Tomography and Magnetic Resonance Imaging and practiced in their relevant field for a minimum period of six (6) years;

- (ii) Been registered by the relevant professional body;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

11. LECTURER II (NUTRITION AND DIETETICS) JOB GRADE - KMTC 8 (5 POSTS)
TERMS OF SERVICE: 3 YEAR CONTRACT
REF. NO. KMTC/QP-12/ EAF/23/2023
TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

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(b) Requirements for Appointments

For appointment to this level a candidate must have; -

- (i) A Bachelor’s Degree in Nutrition and Dietetics;

OR

Higher Diploma in Renal Nutrition and practiced in their relevant field for a minimum period of six (6) years;

- (ii) Been registered by the relevant professional body;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

12. LECTURER II (DENTAL TECHNOLOGY) JOB GRADE - KMTC 8 (5 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/24/2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Requirements for Appointments

For appointment to this level a candidate must have; -

- (i) A Bachelor’s Degree in Dental Technology;
- (ii) Been registered by the relevant professional body;
- (iii) Proficiency in Computer Applications; and
- (iv) Fulfilled the requirements of Chapter Six of the Constitution.

13. LECTURER II (ORTHOPAEDIC TECHNOLOGY) JOB GRADE - KMTC 8 (5 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/25/2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties at this level will include: participating in teaching and evaluating relevant subjects in their discipline areas; assessing students in clinical areas; organizing extra-curricular activities in the College; assisting Senior Lecturers in research and development of

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teaching materials; planning, designing and developing relevant teaching materials; identifying health problems prevalent in the country and conducting surveys; and supervising students in clinical areas.

(b) Requirements for Appointments

For appointment to this level a candidate must have; -

(i) A Bachelor's Degree in Orthopaedic Technology

OR

Higher Diploma in Orthopaedic Technology (Orthotics) and practiced in their relevant field for a minimum period of six (6) years;

(ii) Been registered by the relevant professional body;

(iii) Proficiency in Computer Applications; and

(iv) Fulfilled the requirements of Chapter Six of the Constitution.

14. DRIVER II, JOB GRADE - KMTC 13 (10 POSTS)

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTC/QP-12/ EAF/26/ 2023

TENABLE: VARIOUS KMTC CAMPUSES

(a) Job Summary

Duties and responsibilities at this level will involve driving a motor vehicle as authorized; carrying out routine checks on the vehicle's cooling, oil, electrical and brake systems, tyre pressure; carrying out minor repairs including oiling and greasing; detecting and reporting malfunctioning of vehicle systems; maintenance of work tickets for vehicles assigned; ensuring security and safety for the vehicle on and off the road; ensuring safety of the passengers and/or goods therein; and maintaining cleanliness of the vehicle.

(b) Requirements for Appointments

For appointment to this level a candidate must have; -

(i) Kenya Certificate of Secondary Education (KSCE) mean grade D+ (Plus) or its equivalent qualification from a recognized institution;

(ii) Valid smart driving license category D3 free from any current endorsements;

(iii) First-Aid Certificate Course lasting not less than one (1) week from St. John Ambulance or Kenya Institute of Highways and Building Technology (KIHBT) or any other recognized Institution;

(iv) Suitability test for Driver Grade III;


(v) Practical Test for Drivers;

(vi) Certificate of Good Conduct from the Kenya Police;

(vii) At least two (2) years driving experience; and

(viii) Fulfilled the provisions of Chapter Six of the Constitution.

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**15. INFORMATION AND COMMUNICATION TECHNOLOGY OFFICER, JOB GRADE -
KMTc 8 (5 POSTS)**

TERMS OF SERVICE: 3 YEAR CONTRACT

REF. NO. KMTc/QP-12/ EAF/27/ 2023

TENABLE: VARIOUS KMTc CAMPUSES

(a) Job Summary

Duties and responsibilities at this level will include: analyzing, designing, coding, testing, implementing computer programmes; providing user support and maintaining support systems and training of users; repairing and maintaining of ICT equipment and associated peripherals; receiving, installing and certifying of ICT equipment; configuring of new ICT equipment; writing and testing computer programmes according to instructions and specifications; developing and updating application systems; carrying out systems analysis; configuration of Local Area Network (LAN) and Wide Area Network (WAN); receiving and dispatching all jobs into and out of the computer room; assisting in the implementation of the computer systems and providing user support; care and safe custody of computers and related equipment; writing programmes for more complex applications and subroutines data entry; writing specifications for programmes; performing technical, systems and user documentation tasks such as reports produced regarding statistics, destination, volumes, values; process reports for facilitating revenue collection; and conducting training for the users.

(b) Requirements for Appointments

For appointment to this level a candidate must have; -

- (i) A Bachelor's degree in Computer Science / Information and Communication Technology or equivalent qualification from a recognized institution; and
- (ii) Fulfil the requirements of Chapter Six of the Constitution.

The successful candidates shall be required to provide the following documents before issuance of the offer letter in compliance with Chapter Six of the Constitution of Kenya 2010: Certificates of clearance from the Kenya Revenue Authority (KRA), Ethics and Anti-Corruption Commission (EACC), Higher Education Loans Board (HELB), Credit Reference Bureau (CRB) and valid Certificate of Good Conduct from Directorate of Criminal Investigation (DCI).

Applicants whose background and competencies align with the specified requirements are invited to apply **ONLINE** through the College recruitment portal <http://recruit.kmtc.ac.ke/jobs/> and also **submit HARD COPIES to:-**

**THE CHIEF EXECUTIVE OFFICER
KENYA MEDICAL TRAINING COLLEGE
P O BOX 30195 - 00100
NAIROBI**

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Alongside the hard copies , please include a filled **Applicant Information Form** (available on the website).Ensure your application includes the position, vacancy reference number , updated Curriculum Vitae, copies of academic and professional Certificates, National Identity card and day time telephone .

Please Note:

- i. Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- ii. Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates as well as transcripts during interviews.
- iii. It is a criminal offence to present fake certificates/documents.
- iv. The application will be closed on **Friday, 29th December, 2023.**

The Kenya Medical Training College is an Equal Opportunity Employer committed to implementing Affirmative Action. In this regard, Youth, Women, Persons with Disability and Minorities with the requisite qualifications are encouraged to apply. Please note that only shortlisted candidates will be contacted. Any form of canvassing will lead to automatic disqualification.




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