



**KENYA MEDICAL TRAINING COLLEGE
P.O BOX 30195 -00100
NAIROBI**

**TENDER DOCUMENT FOR
SALE OF BOARDED VEHICLES AND UNSERVICEABLE STORES**

TENDER NO. KMTC/12/2024-2025

CLOSING DATE: 29th APRIL,2025

AT 10:00AM

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**TENDER DOCUMENTS FOR SALE OF BOARDED VEHICLES AND
UNSERVICEABLE STORES**

(1) NAME AND CONTACT ADDRESSES OF PROCURING ENTITY

KENYA MEDICAL TRAINING COLLEGE P.O

BOX 30195-00100 NAIROBI info@kmtc.ac.ke

(2) Invitation to Tender (ITT) No.....

(3) Tenderer's Name.....

.....

INVITATION TO TENDER

INVITATION DATE 15TH APRIL,2025

PROCURING ENTITY:

KENYA MEDICAL TRAINING COLLEGE P.O BOX 30195-00100 NAIROBI

CONTRACT NAME AND DESCRIPTION:

SALE OF BOARDED VEHICLES AND UNSERVICEABLE STORES

1. **KENYA MEDICAL TRAINING COLLEGE** invites sealed tenders from eligible candidates to purchase **BOARDED VEHICLES AND UNSERVICEABLE STORES LOCATED IN VARIOUS KMTC CAMPUSES**
2. Interested eligible candidates may obtain further information at the address provided below. Items will be sold as they are, without any encumbrances.
3. Interested tenderers may inspect the goods to be sold during office hours **9:00 AM TO 3:00 PM** at the address given below.
4. A complete set of tender documents may be obtained by interested candidates upon payment of non-refundable fees of **Kshs.500** in banker's cheque payable to Kenya Medical Training College (cash is strictly not accepted),however the same can be viewed and downloaded from KMTC website(www.kmtc.ac.ke or <http://tenders.go.ke> at no cost. Bidders who download the documents should register their tenders at KMTC headquarters procurement office during normal working hours (i.e. 8Am-5pm from Monday to Friday)
5. Tenderers will be required to pay in advance a refundable deposit as indicated in the Appendix to Instructions to tenderers.
6. Completed tenders must be delivered to the address below on or before *[20th February, 2024 at 10.00am]*.
Electronic Tenders will not be permitted.

The Chief Executive officer
Kenya Medical Training College
P.O. Box 30195 – 00100
Nairobi.

7. Prices quoted should be net, must be in Kenya Shillings and shall remain valid for the period to be 120 days.
8. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
9. Late tenders will be rejected.

10. The addresses referred to above are:

Address for obtaining further information, and for inspecting the goods to be sold are:

THE CEO
KENYA MEDICAL TRAINING COLLEGE
P.O BOX 30195-00100 NAIROBI
Telephone number **0202725191/2725711/14**
E-mail address **info@kmtc.ac.ke**

A. **Address for Submission of Tenders.**

TO THE CEO
KENYA MEDICAL TRAINING COLLEGE
P.O BOX 30195-00100 NAIROBI
Telephone number **0202725191/2725711/14**
E-mail address **info@kmtc.ac.ke**

**Tenders to be deposited at Tender box situated at the entrance of KMTC headquarters
Administration Block Nairobi, ground floor: off old Mbagathi road**

B. **Address for Opening of Tenders.**

Tenders will be opened immediately thereafter in the presence of bidders or their representative who choose to attend at the Kenya Medical Training College Headquarters principal's boardroom.

SECTION I - INSTRUCTIONS TO TENDERERS

1 Eligible Tenderers

- 1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to instructions to tenderers.
- 1.2 Tenderers shall be under a declaration of ineligibility for corrupt or fraudulent practices
- 1.3 The Procuring Entity's employees, committee members, board members and their Spouses, Child, Parent, Brothers or Sister. Child, Parent, Brother or Sister of a Spouse are not eligible to participate in the tender unless where specifically allowed under section 131 of the Act.
- 1.4 A Kenyan tenderer shall provide evidence of having fulfilled his/her tax obligations by producing a valid tax compliance certificate or tax exemption certificate issued by the Kenya Revenue Authority.

2. Cost of Tendering

- 2.1 The tenderer shall bear all costs associated with the preparation and submission of its tender, and the Procuring Entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.2 The Procuring Entity shall allow the tenderer to review the tender document and the goods to be sold free of charge before tendering.

3. The Tender Document

- 3.1 The tender document comprises the documents listed below and any addenda issued in accordance with clause 2.5 of these instructions to tenderers.
 - i) Invitation to tender,
 - ii) Instructions to tenderers,
 - iii) Schedule of items and prices,
 - iv) Conditions of Tender,
 - v) Form of tender,
 - vi) Confidential Business Questionnaire Form, vii) Tender Commitment Declaration Form.

2.1 The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to meet all the requirements of the tender will be at the tenderer's risk and may result in the rejection of its tender.

4 Clarification of Documents

4.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring Entity in writing or by post at the entity's address indicated in the Invitation for tenders. The Procuring Entity will respond in writing to any request for clarification of the tender documents, which it receives not later than thirty (30) days prior to the deadline for the submission of tenders, prescribed by the Procuring Entity. Written copies of the Procuring entities response

(including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.

4.2 Clarification of tenders shall be requested by the tenderer to be received by the Procuring Entity not later than 7 days prior to the deadline for submission of tenders.

4.3 The Procuring Entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

5 Amendment of Documents

5.1 At any time prior to the deadline for submission of tenders, the Procuring Entity, may for any reasons, whether at its own initiative or in response to a clarification requested by a prospective tenderer, modify the tender documents by amendment

5.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

5.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring Entity, at its discretion, may extend the deadline for the submission of tenders.

6 Tender Prices and Currencies

6.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the item it proposes to purchase under the contract.

6.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

6.3 The Price quoted shall be in Kenya Shillings.

7 Tender deposit

7.1 The tenderer shall put a deposit for every vehicle tendered for in the amount indicated in the schedule of items and prices, to the Bank account indicated in Section III - Schedule of Items and Prices

7.2 Failure to put the required deposit for any vehicle tendered for will lead to disqualification of the tender for the item.

7.3 Unsuccessful Tenderer's tender deposit will be returned as promptly as possible but not later than Seven (7) days after the expiration of the period of tender validity prescribed by the Procuring Entity.

7.4 The successful Tenderer's tender deposit will be credited to his tender price so that it forms part of the amount of the tender and the tenderer will be required to pay the tender price less the deposit security.

7.5 The tender deposit shall be forfeited:

- a) If a tenderer withdraws its tender during the period of tender validity specified by the Procuring Entity.
- b) In the case of a successful tenderer, if the tenderer fails to pay the balance of the tender price.

8 Validity of Tenders

8.1 Tenders shall remain valid for 60 days or as specified in the appendix to instruction to tenderers after date of tender opening prescribed by the Procuring Entity, pursuant to paragraph 2.10. Tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.

8.2 In exceptional circumstances, the Procuring Entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses there to shall be made in writing. The tender deposit provided under paragraph 2.7 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender deposit. A tenderer granting the request will not be required nor permitted to modify its tender.

9. Viewing of Tender Items

9.1 Prospective tenders are advised to view the items to be sold before tendering. This will enable them to arrive at the most reasonable and competitive tenders. Tenders are based on "AS WHERE IT IS AND THE CONDITION IT IS IN" and the conditions of the items are not guaranteed or warranted by the seller.

10. Sealing and Marking of Tenders

10.1 The Tenderer shall deliver the Tender in a single, sealed envelope bearing the name and Reference number of the Tender, addressed to the Procuring Entity and a warning not to open before the time and date for Tender opening date. Within the single outer envelope, the Tenderer shall place another sealed envelope containing the list of and prices of the items tendered for and addressed as follows.

- a) Bear the name and address (including telephone number and email) of the Tenderer;
- b) Bear the name and Reference number of the Tender;
- c) Bear the name and address of the Procuring Entity; and
- d) Attach a payment slip or certified banking details from a bank, warranting the deposit payment made for the items tender for.

10.2 If all envelopes are not sealed and marked as required, the *Procuring Entity* will assume no responsibility for the misplacement or premature opening of the Tender, or failure to contact the tenderer in case of advice on the status of the tender or refund of deposit. Tenders that are misplaced or opened prematurely will not be accepted.

Deadline for Submission of Tenders

Tenders must be received by the Procuring Entity at the address specified not later than...(day, date and time).

The Procuring Entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.in which case all rights and obligations of the Procuring Entity and tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

12. Modification of tenders

12.1 The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring Entity prior to the deadline prescribed for submission of tenders.

12.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.9.1. A withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, post marked not later than the deadline for submission of tenders. 12.2 No tender may be modified after the deadline for submission of tenders

13 Withdrawals and tenders

13.1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer. Withdrawal of a tender during this interval may result in the tenderer's forfeiture of its tender deposit, pursuant to paragraph 2.7.5

14 Opening of Tenders

14.1 The Procuring Entity will open all tenders in the presence of tenderers' representatives who choose to attend at at **10 am 20th February 2024** and in the location specified in the invitation to tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.

14.2 The tenderers' names, tender modifications or withdrawals, tender prices, and the presence or absence of requisite tender deposit and such other details as the Procuring Entity, at its discretion, may consider appropriate, will be announced at the opening.

14.3 The Procuring Entity will prepare minutes of the tender opening.

15 Clarification of tenders

15.1 To assist in the examination, evaluation and comparison of tenders the Procuring Entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

15.3 Any effort by the tenderer to influence the Procuring Entity in the Procuring Entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender. **16**

Evaluation and Comparison of Tenders

16.1 The Procuring Entity will examine the tenders to determine whether they are complete, whether the tenderer has fulfilled the eligibility criteria, whether any computation errors have been made, whether required deposits have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination a tender that will be determined to be substantially non-responsive, will be rejected by the Procuring Entity.

16.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis:

- a) Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.
- b) Any errors in the submitted tender arising from a miscalculation of unit price, quantity, subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive .and

- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.

16.3 The Procuring Entity will evaluate and compare the tenders, which have been determined to be substantially responsive.

16.4 The tender evaluation committee shall evaluate the tender within 30 days of the validity period from the date of opening the tender.

17 Award Criteria

17.1 The Procuring Entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest tendered price, subject to the reserve price.

18 Notification of Intention to enter into a Contract/Notification of Award

18.3 Prior to the expiration of the period of tender validity, the Procuring Entity will notify the successful tenderer in writing that its tender has been accepted.

18.4 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

18 Canvassing/Contacting the Procuring Entity

18.1 No tenderer shall contact the Procuring Entity on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

18.2 Any effort by a tenderer to influence the Procuring Entity in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the tenderer's tender.

TENDER EVALUATION CRITERIA

Evaluation will be done in 4 stages;

1. Determination of responsiveness
2. Technical evaluation
3. Financial evaluation
4. Recommendation of award.

STAGE 1: TENDER RESPONSIVENESS

The mandatory conditions to be complied with are: -

1. Copy of tax compliance certificate
2. Pin Certificate
3. Serialized tender document
4. Original tender document.

A Firm shall fulfil all the above conditions in order to proceed to Technical Evaluation

A firm that does not fulfil any of the above conditions shall be disqualified from further evaluation at this stage.

STAGE 2: TECHNICAL EVALUATION

This stage of Technical Analysis will be allocated 100 Marks. The criteria will be as follows;

S/NO	TECHNICAL CRITERIA	MAX SCORE
1.	Dully filled, signed and stamped Form of Tender	20 Marks
2.	Fully filled Signed and Stamped Confidential Business Questionnaire	20 Marks
3.	Must fill and submit self-declaration form that the person/ tenderer is not debarred in the matter of PPADA 2015 in the format - Form SD1	20 Marks
4.	Must fill and submit self-declaration form that the person/ tenderer will not engage in any corrupt or fraudulent practice in the format provided- Form SD2	20 Marks
5.	Must fill and submit Declaration & Commitment to The Code of Ethics in the format provided.	20 Marks
	TOTAL	100 Marks

- i) All Bidder that fail to get a total score of 70 and above (out of 100) will be disqualified from further evaluation and will not proceed to financial evaluation.
- ii) All Bidders firms that score 70 and above (out of 100) will proceed to Financial evaluation

STAGE 3. FINANCIAL EVALUATION

Tender sums to be read during Tender opening remains FINAL and NO correction of arithmetic errors (Section 82 of the PPRA 2015 ACT)

The first HIGHEST financially evaluated bidder shall be awarded the contract.

The employer shall however reserve the right to exercise due diligence relating to confirmation of information submitted by the bidder. Any bidder who shall be found to have supplied wrong or misleading information shall be disqualified and the next HIGHEST tender that has passed stage 1 shall be considered.

SECTION II - SCHEDULE OF ITEMS AND PRICES

Notes on schedule of Items and Prices

1. The Procuring Entity will prepare the schedule of items being sold, marking each item with a unique number. Where items are to be sold as a lot, the lots must be clearly indicated in the schedule.
2. The schedule of items and prices will include a column for the deposit to be paid by the tenderer for the item and lot. The deposit amount should be indicated by the Procuring Entity.
3. The tenderer shall complete the tender by preparing and completing the Table below, indicating the items tendered for and the prices offered and striking out those not tendered for. The Procuring Entity will complete columns 1-4 and 7 and the Tenderer will complete columns 5 and 6, and sign as indicated below.

SCHEDULE OF ITEMS AND PRICES (as attached)

NO	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	RESERVE PRICE PER ITEM (KSH)	CONDITION OF ITEM	UNIT PRICE (KSHS.)	TOTAL TENDER PRICE (KSHS.)	REQUIRED DEPOSIT (KSHS)
MAKUENI CAMPUS								
1.	Faulty vehicle battery	9	Pcs	500	unserviceable			NIL
2.	Rear wheel drum – 20kgs	2	Pcs	1,000	unserviceable			NIL
3.	Faulty computer monitor	2	Pcs	300	unserviceable			NIL
4.	Worn-out mattresses without covers	26	Pcs	100	unserviceable			NIL
5.	Vehicle Tyres	19	Pcs	500	Worn-Out			NIL
								NIL
KABARNET CAMPUS								
1.	Mattresses	100	NO	NIL	Unserviceable			NIL
2.	Tyres size 265/17	10	NO	2000	Old and worn out			NIL
BONDO CAMPUS								
1.	Old news papers	20	Kg.	50	Unserviceable			NIL
								NIL
KAKAMEGA CAMPUS								
1.	Old model monitor	5	NO.	300	Unserviceable			NIL

2.	System unit(Desktop) without monitor	9	NO.	500	Unserviceable			NIL
3.	UPS 100VA (APC)	9	NO.	800	Unserviceable			NIL
4.	HP Laserjet 1018 printer	1	NO.	1,200	Unserviceable			NIL
5.	Laserjet pro 400 M401dn	1	NO.	2,500	Unserviceable			NIL
6.	Laserjet pro 400 M401d	1	NO.	2,500	Unserviceable			NIL
MERU CAMPUS								
1.	T.V old model	1	NO.	1,000	Unserviceable			NIL
2.	Mattresses	100	NO.	4,000	Unserviceable			NIL
3.	Assorted UPS	9	NO.	1,500	Unserviceable			NIL
4.	Assorted scrap metals	Lot	N/A	15,000	Unserviceable			NIL
5.	Fire extinguisher H ₂ O/CO ₂	6	NO.	1,200	Unserviceable			NIL
6.	Old newspapers	100	Kgs	2,000	Unserviceable			NIL
7.	Tyres	18	NO.	6,300	Unserviceable			NIL
8.	Combined planner with circular saw	1	NO.	5,000	Unserviceable			NIL
9.	Old generation desktop computers with monitors	15	NO.	6,000	Unserviceable			NIL
10.	Printer office jet	1	NO.	1,000	Unserviceable			NIL
11.	IPM Computer	1	NO.	500	Unserviceable			NIL
12.	Assorted flash door	6	NO	1,200	Unserviceable			NIL
IMENTI CAMPUS								
1.	Assorted iron sheet and scrap metals	Lot	N/A	5,000	Unserviceable			NIL
2.	Fire extinguisher H ₂ O/CO ₂	6	NO.	1,800	Unserviceable			NIL
3.	Old newspapers	50	Kg	500	Used			NIL
								NIL

BOMET CAMPUS							
1.	Tyres 11X22R 148/145	1	NO.	300	Worn out		NIL
2.	Tyres 265/70R 19.5	6	NO.	6,000	Fairly worn out		NIL
3.	Hp laptops core i5 7 th Generation	4	NO.	40,000	Fairly worn out		NIL
KISII CAMPUS							
1.	Duplicating machine gestener (420)	1	NO	100	Unserviceable		NIL
2.	Duplicating machine gestener(430)	1	NO	100	Unserviceable		NIL
3.	Scanner(Ben qSZW3300 V)	1	NO	100	Unserviceable		NIL
4.	Copy printer(riso)	1	NO	500	Unserviceable		NIL
5.	Electronic copying machine	1	NO	100	Obsolete		NIL
6.	LCD projector (TOSHIBA & SONY)	2	NO	500	Unserviceable		NIL
7.	Keyboard	4	NO	50	Unserviceable		NIL
8.	CPU(Drum)	23	NO	50	Unserviceable		NIL
9.	Steel cabinets	2	NO	500	Unserviceable		NIL
10.	Office tables	5	NO	100	Unserviceable		NIL
11.	Ordinary tables	2	NO	100	Unserviceable		NIL
12.	Flush doors	10	NO	200	Unserviceable		NIL
13.	Arm chairs	3	NO	100	Unserviceable		NIL
14.	Office chairs	6	NO	100	Unserviceable		NIL
15.	Toner brother	N/A	Box	50	Unserviceable		NIL
16.	Lower back arm chairs (metal)	30	NO	300	Unserviceable		NIL
17.	Water boilers	7	NO	300	Unserviceable		NIL
18.	Backups	6	Pcs	150	Unserviceable		NIL
19.	Water tank (5000 litres)	1	NO	8000	Old		NIL
20.	Printer(kyoc era model P6026CDN)	1	NO	5000	Unserviceable		NIL

21.	Toner TK 590 (K,M,Y,C)	8	NO	4000	Unserviceable			NIL
22.	UPS batteries	40	NO	100	Unserviceable			NIL
23.	Assorted metallic pipes	400	Kgs	400	Unserviceable			NIL
24.	Hp printer office jet 5610 all in one	1	NO	800	Unserviceable			NIL
25.	Hp desktop computer(L 1710)	1	NO	500	Unserviceable			NIL
26.	HP Printer laserjet P2015	1	NO	500	Unserviceable			NIL
27.	Wheel borrow	1	NO	400	Unserviceable			NIL
KARURI CAMPUS								
1.	Old mattresses	4	NO.	20	Unusable			NIL
2.	Executive chair	4	NO	200	Unrepairable			NIL
3.	Boiler	1	NO	20	Unserviceable			NIL
4.	Three-seater visitors chair	1	NO	500	Unrepairable			NIL
5.								NIL
6.								NIL
7.								NIL
MERU CAMPUS								
1.	T.V Old model	1	NO.	1,000	Unserviceable			NIL
2.	T.V Flat screen Samsung 40'	1	NO.	2,000	Unserviceable			NIL
3.	TV flat screen von hot point 40''	1	NO	2,000	Unserviceable			NIL
4.	Mattresses	100	NO.	5,000	Unserviceable			NIL
5.	Assorted UPS	9	NO.	1,500	Unserviceable			NIL
6.	Printer Office desk	1	NO.	1,000	Unserviceable			NIL
7.	Printer office jet	1	NO.	1,000	Unserviceable			NIL
8.	IPM Computer	1	NO.	1,000	Unserviceable			NIL
9.	Assorted iron sheet and scrap metals	Lot	Kgs	5,000	Unserviceable			NIL

10.	Fire extinguisher (H ₂ O/ CO ₂)	6	NO.	1,800	Unserviceable			NIL
11.	Old newspapers	50	Kgs	500				NIL
MWINGI CAMPUS								
1.	Canon Scanner-MG6640 (pixmap) coloured	1	NO.	1,500	Unserviceable			NIL
2.	Desktop computers Hp280G1M T- monitor, keyboard and system unit	8	NO.	1,000	Unserviceable			NIL
3.	Printer – Kyocera Ecosy	1	NO.	1,500	Unserviceable			NIL
4.	College Vehicle pickup Reg No.GKP687	1	NO.	50,000	Unserviceable			NIL
5.	UPS(Uninterruptible power supply)	4	NO.	1,000	Unserviceable			NIL
6.	Toner TK 1140	5	NO.	6,000	Unserviceable			NIL
PORT-REITZ CAMPUS								
1.	Boilers	2	NO.	2,000	Unserviceable			NIL
2.	Cassete processing machine	1	NO.	1,500	Unserviceable			NIL
3.	Desktop machine	2	NO.	3,500	Unserviceable			NIL
4.	Water dispenser	1	NO.	2,500	Unserviceable			NIL
5.	Olympus	1	NO.	2,000	Unserviceable			NIL
6.	Leitz monocular electric	20	NO.	2,000	Unserviceable			NIL
7.	Serico	5	NO.	2,000	Unserviceable			NIL
8.	Unicef PZO Binocular	1	NO.	2,000	Unserviceable			NIL
9.	School monocular microscope	1	NO.	2,000	Unserviceable			NIL
10.	XSZ-510 Teaching Microscope	1	NO.	2,000	Unserviceable			NIL
11.	Spectrophotometer	1	NO.	2,000	Unserviceable			NIL
12.	Deionizer	1	NO.	1,000	Unserviceable			NIL

13.	Biosafety cabinet	1	NO.	2,000	Unserviceable			NIL
14.	Fridge	1	NO.	5,000	Unserviceable			NIL
15.	Flame photometer	1	NO.	2,000	Unserviceable			NIL
16.	Luminous infrared light	2	NO.	2,000	Unserviceable			NIL
17.	SWD-Curapuls 970	1	NO.	2,000	Unserviceable			NIL
18.	Wax bath heater	1	NO.	2,000	Unserviceable			NIL
19.	Cylindrical Pack heater	1	NO.	2,000	Unserviceable			NIL
20.	Sonopuls 190	1	NO.	2,000	Unserviceable			NIL
21.	Ice freezer(NSR O)	1	NO.	2,000	Unserviceable			NIL
22.	T.E.N.S	1	NO.	2,000	Unserviceable			NIL
KISUMU CAMPUS								
1.	Computer central processing unit(CPU)	27	Pcs	2,000	Unserviceable			NIL
2.	UPS	3	Pcs	1,000	Unserviceable			NIL
3.	Computer Monitors	19	Pcs	5,000	Unserviceable			NIL
4.	Projectors	2	NO.	10,000	Unserviceable			NIL
5.	Internet server kit	2	NO.	5,000	Unserviceable			NIL
6.	Assorted internet cable	Various	N/A	500	Unserviceable			NIL
7.	Empty plastic jerricans(20 L capacity)	9	NO.	150	Unserviceable			NIL
MOMBASA CAMPUS								
1.	4 drawer cabinet	3	NO.	1,000	Unserviceable			NIL
2.	Water dispenser	1	NO.	500	Unserviceable			NIL
3.	TV JVC Series	1	NO.	500	Unserviceable			NIL
4.	Panasonic typewriter	1	NO.	500	Unserviceable			NIL
5.	Sony wega flat screen TV 14inch	2	NO.	500	Unserviceable			NIL
6.	Photocopier kyocera taskalfai 1800	1	NO.	5,000	Unserviceable			NIL
7.	Casio calculator	1	NO.	100	Unserviceable			NIL

	electronic cash register 120CR							
8.	Retro projector overhead	2	NO.	500	Unserviceable			NIL
9.	Old bus batteries	3	NO.	1,000	Unserviceable			NIL
10.	Printer laserJet MFPM130A	2	NO.	2,000	Unserviceable			NIL
11.	Telephone heads	5	NO.	100	Unserviceable			NIL
12.	Document feeder for taskalfai 3000i	1	NO.	2,000	Unserviceable			NIL
MACHAKOS CAMPUS								
1.	Printer Espon Laser jet P300d	2	NO.	2,000	Unserviceable			NIL
2.	Black & White TV 14"	2	NO.	200	Unserviceable			NIL
3.	Hp photo smart printer	1	NO	500	Unserviceable			NIL
4.	Bicycle	1	NO	100	Unserviceable			NIL
5.	Steel cabinet	2	NO	1,000	Unserviceable			NIL
6.	Computer HP 7500	2	NO	5,000	Unserviceable			NIL
7.	Human male model	1	NO	3,000	Unserviceable			NIL
8.	Human female model	2	NO	2,000	Unserviceable			NIL
9.	Mercury blood pressure machine	4	NO	2,000	Unserviceable			NIL
10.	Dial thermometer	1	NO	200	Unserviceable			NIL
11.	Overhead projector	1	NO	2,000	Unserviceable			NIL
12.	Film apparatus HP	1	NO	500	Unserviceable			NIL
13.	Thermal Rolls	85	Rolls	10	Unserviceable			NIL
14.	Fax Ribbon Panasonic	2	Pcs	50	Unserviceable			NIL
15.	Mattresses	15	NO	NIL	Worn out			NIL
16.	Hp Cartridge 12A	1	NO	100	Unserviceable			NIL
17.	White board	1	NO	200	Unserviceable			NIL
18.	Human female model	2	NO	2,000	Unserviceable			NIL

19.	Mercury blood pressure machine	4	NO	2,000	Unserviceable			NIL
20.	Dial Thermometer	1	NO	200	Unserviceable			NIL
21.	Overhead projector	1	NO	2,000	Unserviceable			NIL
22.	Wooden cabinet	1	NO	500	Unserviceable			NIL
23.	Wooden table	1	NO	500	Unserviceable			NIL
24.	TV's LG Flat Screen 42"	1	NO	5,000	Unserviceable			NIL
25.	Printer Toshiba	1	NO	1,000	Unserviceable			NIL
26.	Kyocera Mita KM 2030	1	NO	5,000	Unserviceable			NIL
27.	Imperial Type writer manual	1	NO	1,000	Unserviceable			NIL
28.	Newspapers	1	Kg	40 per Kg	Unserviceable			NIL
29.	Double Decker beds	25	No	5,000 per decker	Unserviceable			NIL
30.	Staple Pins No 10	1	Pkt	50	Unserviceable			NIL
31.	Hp Cartridges 178	3	Set	1,200 per set	Unserviceable			NIL
32.	Staple pins No 50	1	Pkt	50	Unserviceable			NIL
33.	Newspapers	1	Kg	40 per Kg	Unserviceable			NIL
34.	Toner 274/27X	2	No	200 per pc	Unserviceable			NIL
35.	Hp Cartridge 57A	3	NO	200 per Pc	Unserviceable			NIL
36.	Hp Cartridge 56A	3	NO	200 Per Pc	Unserviceable			NIL
37.	Toner 274/27X	2	NO	200 Per Pc	Unserviceable			NIL
38.	Monitor	3	NO	100 per Pc	Unserviceable			NIL
39.	CPU	2	NO	100 Per Pc	Unserviceable			NIL
40.	UPS	2	No	200 per Pc	Unserviceable			NIL
41.	Stencils	7	Quire	100 per Pc	Unserviceable			NIL
THIKA CAMPUS								
1.	Fax machine(mailer)	1	NO.	100	Unserviceable			NIL
2.	Old computers	11	NO.	200	Unserviceable			NIL

	monitors with back							
3.	Old ETR machine(DA TECS MP-55A)	1	NO.	100	Unserviceable			NIL
4.	Old keyboards	8	NO.	200	Unserviceable			NIL
5.	Old office call extension	3	NO.	200	Unserviceable			NIL
6.	Old metallic cabinet with 4 shelves	1	NO	200	Unserviceable			NIL
7.	Old office metallic cabinet with 4 shelves	1	NO	250	Unserviceable			NIL
8.	Library card rack	1	NO	100	Unserviceable			NIL
9.	Old printer (HP deskjet 5550)	1	NO	200	Unserviceable			NIL
10.	CPU	8	NO	200	Unserviceable			NIL
11.	Old lawnmoore	1	NO	200	Unserviceable			NIL
12.	Old dartboard	4	NO	100	Unserviceable			NIL
13.	Old typewriter	1	NO	200	Unserviceable			NIL
14.	Old tyres	8	NO	150	Unserviceable			NIL
15.	Internet switch (cisco system)	1	NO	150	Unserviceable			NIL
16.	Old whiteboard 8*4 without stand	1	NO	150	Unserviceable			NIL
HOMA BAY CAMPUS								
1.	Duplication machine	1	NO	500	Unserviceable			NIL
2.	Flush door	20	NO	100	Unserviceable			NIL
3.	Jikos	3	NO	200	Unserviceable			NIL
4.	Duplicating ink	8	NO	50	Unserviceable			NIL
5.	Buttery for D/Cabin	1	NO	100	Unserviceable			NIL
6.	Sufurias large	2	NO	300	Unserviceable			NIL
7.	Sufurias medium	3	NO	200	Unserviceable			NIL

8.	Trade mil	1	NO	500	Unserviceable			NIL
NAKURU CAMPUS								
1.	Sterilizer WT-Binder	1	NO	500	Unserviceable			NIL
2.	X-ray reader Japan	1	NO	1,300	Unserviceable			NIL
3.	Kepi refrigerator box/vaccine carrier	2	NO	300	Unserviceable			NIL
4.	HP Toner 27x	3	NO	500	Unserviceable			NIL
5.	HP Toner 27A	4	NO	500	Unserviceable			NIL
6.	HP Toner 49A	1	NO	500	Unserviceable			NIL
7.	Tyres	21	NO	300	Unserviceable			NIL
8.	Vehicle battery	6	NO	300	Unserviceable			NIL
9.	Refrigerator tropical phillips	1	NO	2,500	Unserviceable			NIL
10.	Water dispenser ramtons	1	NO	3,000	Unserviceable			NIL
11.	4 drawer steel cabinet	1	NO	1,500	Unserviceable			NIL
12.	Industrial boiler plant	1	NO	147,000	Unserviceable			NIL
13.	Dart board	2	NO	200	Unserviceable			NIL
14.	Office chairs (secretarial)	6	NO	300	Unserviceable			NIL
15.	Office chair	1	NO	300	Unserviceable			NIL
16.	4 burner electric cooker- Finland	1	NO	1,000	Unserviceable			NIL
17.	Mattresses	40	NO	200	Unserviceable			NIL
18.	x-ray reader -japan	1	NO	1,300	Unserviceable			NIL
ELDORET CAMPUS								
1.	Scrap metal	Various	Kgs	30 per kg	Unserviceable			NIL
2.	Switchboard	1	NO	1,800	Unserviceable			NIL
3.	Deep freezer	1	NO	9,500	Unserviceable			NIL
4.	Gas burner 3 point	1	NO	4,700	Unserviceable			NIL

5.	Scanner Scanjet Hp	1	NO	900	Unserviceable			NIL
6.	Laptop Toshiba sno	1	NO	4,700	Unserviceable			NIL
7.	Project sony	1	NO	1,900	Unserviceable			NIL
8.	Table fan	1	NO	200	Unserviceable			NIL
9.	CPU Dell	1	NO	1,800	Unserviceable			NIL
10.	UPS	3	NO	800	Unserviceable			NIL
11.	Printer HP- Model ce 457A	3	NO	1,400	Unserviceable			NIL
12.	UPS-650 Black up battery	1	NO	150	Unserviceable			NIL
13.	Printer hp laser jet 1300	1	NO	800	Unserviceable			NIL
14.	Cooking kenwood 1413	3	NO	800	Unserviceable			NIL
15.	Photocopier machine(ky ocera KM 2030)	1	NO	2,800	Unserviceable			NIL
16.	Assorted slides- 413456	1	NO	100	Unserviceable			NIL
17.	Slide projector	1	NO	900	Unserviceable			NIL
18.	Gas cylinder 50kg	1	NO	2,800	Unserviceable			NIL
19.	Xerox projector	1	NO	1,500	Unserviceable			NIL
20.	Telephone headsets	3	NO	150	Unserviceable			NIL
21	Photocopy machine- bizhub 162	1	NO	1,000	Unserviceable			NIL
22	Computer	30	NO	1,800	Unserviceable			NIL
VIHIGA CAMPUS								
1.	Magazine	851	Kgs	70 per kg	Surplus			NIL
2.	Paper shredder	3	Pcs	5,000	Surplus			NIL
3.	BACK UPS (1000VA/80 0W)	18	Pcs	8,000	Surplus			NIL
4.	Car batteries NS 70/12/SBR	4	Pcs	1,500	Surplus			NIL

5.	Car Batteries (NS70)	1	NO	2,000	Surplus			NIL
6.	Desktop Computer (650VA/360 W)	3	NO	6,000	Surplus			NIL
KAPTUMO CAMPUS								
1.	Mattresses 3”	30	NO	NIL	Worn out			NIL
MURANGA CAMPUS								
1.	Computers	20	NO	200	Unserviceable			NIL
2.	Flash Doors	117	NO	1,200	Unserviceable			NIL
3.	Television	1	NO	370	Unserviceable			NIL
4.	Plastic water tank	1	NO	500	Unserviceable			NIL
MWANZA CAMPUS								
1.	Worn out mattresses without covers	20	Pcs	300	Unserviceable			NIL
2.	Broken secretary's chair	1	Pc	1,000	Unserviceable			NIL
3.	Broken executive star base chair	1	Pc	1,000	Unserviceable			NIL
LODWAR CAMPUS								
1.	LaserJet 4200 printer	2	NO	1,000	Unserviceable			NIL
2.	Desktop Computers	27	NO	2,000	Unserviceable			NIL
3.	Water Dispenser- Ramtons Serial No:0701155 15L	1	NO	5,000	Unserviceable			NIL
4.	Fridge – Model No.RF/194 230V-50Hz Serial No: 10063 Date Code: May 2007	1	NO	10,000	Unserviceable			NIL
5.	Cooker oven FIESTA model 1240 I	1	NO	2,000	Unserviceable			NIL

6.	HP laserjet p1606dn printer	5	NO	2,000	Unserviceable			NIL
7.	Laserjet pro mfp m227dn	2	NO	10,000	Unserviceable			NIL
8.	Laptop 630 core i3	1	NO	5,000	Unserviceable			NIL
9.	Laptop notebook core i3-6100	1	NO	5,000	Unserviceable			NIL
ISIOLO CAMPUS								
1.	Batteries	1	NO	500	Unserviceable			NIL
2.	Batteries	2	NO	1,000	Unserviceable			NIL
3.	Ups	1	NO	1,000	Unserviceable			NIL
4.	2 Burner gas cooker	1	NO	1,000	Unserviceable			NIL
								NIL
MOTOR VEHICLES								
MAKUENI CAMPUS								
1.	Mini-BUS-GKT091-MITSUBISHI HI	1	NO	150,000	Unserviceable			1,000
KABARNET								
2.	Nissan Cabstar GK T336	1	NO	70,000	Unserviceable			1,000
MACHAKOS CAMPUS								
3.	Nissan Cabster GK.T334	1	NO	175,000	Unserviceable			1,000
NAIROBI CAMPUS								
1	KAG 287V NISSAN PATROL 4X4 GL	1	NO	350,000	Unserviceable			1,000
2	KAN 918U LAND-ROVER FREELANDER	1	NO	750,000	Unserviceable			1,000
3	KBL 568G VOLKSWAGEN PASSAT	1	NO	717,000	Unserviceable			1,000
4	GKB 068C KING-LONG BUS	1	NO	1,700,000	Unserviceable			1,000

The Deposit(s) have been made to the Account as detailed below (details to be completed by the Procuring Entity).

Name of Account Holder- KENYA MEDICAL TRAINING COLLEGE

Name of the Bank - NATIONAL BANK OF KENYA

Branch Name KENYATTA NATIONAL HOSPITAL BRANCH

City NAIROBI

Account Number 01003058521700

Code SWIFT _____

Sort code _____

Banking correspondent (If any) _____

Name of Tenderer _____

Name of Authorized official _____

Signature _____

Date _____

SECTION III - CONDITIONS OF TENDER

- 1.1 A tenderer may tender for each item or each lot and may tender for as many items or lots she/she wishes.
- 1.2 A tenderer will pay a deposit in advance before the closing date of the tender for each item or lot tendered for as indicated in the schedule of items and prices.
- 1.3 Tenderers who will be awarded contracts will be required to pay for the items after 14 days and not later than 21 days. Failure to which the contract award will be cancelled and the deposit forfeited. If there is an administrative review, the review procedures shall be followed.
- 1.4 Tenderers who will not be awarded contracts will be refunded the deposits within fourteen (14) days after notification of the communication of the contract awards.
- 1.5 Tenderers will be required to collect the items they have paid for within fourteen (14) days after making the payment, failure to which storage charges will be charged as indicated in the appendix to Conditions of Tender.
- 1.6 The Procuring Entity will retain confidential reserve prices for all the items. Items tendered for below the reserve price will be retained by the Procuring Entity.

SECTION IV - STANDARD FORMS

Note on Standard Forms

The form of tender, the confidential business questionnaire form and the tender deposit commitment declaration form must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

1. Form of Tender

To:

..... [*Name and address of Procuring Entity*] Gentlemen

and/or Ladies:

Date:.....

Tender No.....

1. Having examined the tender documents including addenda and having examined the items on sale, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of..... [*total tender amount in words and figures*] or such other sums as may be ascertained in accordance with the Schedule of Items and Prices attached here with and made part of this Tender.
2. We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.
3. We agree to adhere by the tender price for a period of...[*number*] days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. We understand that you are not bound to accept the highest or any tender that you may receive.

Dated this _____ day of _____ 20_____

[Signature]

[In the capacity of]

Duly authorized to sign tender for and on behalf of _____

Confidential Business Questionnaire Form

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form.

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1 General Business

Name.....

Location of business Premises.....Plot No.....

Street/Road.....Postal Address.....Tel No.....

Nature of business..... Current Trade License

No.....Expiring date.....

Maximum value of business which you can handle at any one time Kenya shillings..... (In words)

Name of your Bankers Branch

Part 2 (a) – Sole Proprietor or Individual

Your Name in full Age

Nationality Country of origin

Citizenship details (*ID and or Passport Number*)

Name.....and signature.....

Part 2 (b) Partnership

Given details of partners as follows:

Name	Nationality	Citizenship Details	Shares
1.....			
2.....			
3.....			

[Name, Designation and Signature of Tenders Representative in the Company]

Name

Designation.....

Signature and Company stamp or Seal.....

Part 2 (c) - Registered Company (Private or Public)

State the nominal and issued capital of company - Nominal Kshs.....

- Issued Kshs.....

Given details of all directors as follows:

Name	Nationality	Citizenship Details	Shares
1.			
2.			
3.			
4.			

5.
ETC.

[Name, Designation and Signature of Tenders Representative in the Company]

Name

Designation

Signature and Company stamp or Seal.....

Date

6. Tender deposit commitment Declaration Form

Tender No. (As per tender documents)

As indicated in the schedule of items and prices, we do confirm that we have put deposits for the items tendered for as supported by the attached copies of receipts as follows: -

ITEM No. or Lot No.	Item Description	Deposit (Kshs.)	Receipt No. and Date
1			
2			
3			
4			
5			

Authorizing Official _____
(Name)

Designation _____

(Signature)

(Date)

SELF-DECLARATION FORMS

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I....., of Post Office Box being a resident of in the Republic of do hereby make a statement as follows: -

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of (Insert name of the Company) who is a Bidder in respect of **Tender No.** for..... (Insert tender title/description) for..... (Insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

.....
(Title) (Signature) (Date)

Bidder's Official Stamp

FORM SD2

SELF-DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I, of P. O. Box being a resident of.....
..... in the Republic of do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of.....
..... (*Insert name of the Company*) who is a Bidder in respect of **Tender No.**..... for
..... (*Insert tender title/description*) for..... (*Insert name of the Procuring entity*)
and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents/subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of..... (*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (*name of the procuring entity*).
4. THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other bidders participating in the subject tender
5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

.....
(Title) (Signature) (Date)

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I (person) on behalf of (*Name of the Business/ Company/Firm*) declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal Activities in Kenya and my responsibilities under the Code.

I do here by commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory.....

Sign.....

Position.....

Office address.....

Telephone..... E-mail.....

Name of the Firm/Company..... Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name.....

Sign..... Date.....

LETTER OF NOTIFICATION OF AWARD

[Letter head paper of the Procuring Entity]

[Date]

To: [name and address of the Contractor] This is to notify you that your Tender dated [date] for the purchase of the items and at prices listed on the table below is here by accepted by..... (Name of Procuring Entity). Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

OFFERED ITEMS AND PRICES

1	2	4	5	6
Item No.	Description of Item	Total Quantity	Unit price	Offered Price
1				
2				
3				
4				
TOTAL PRICE OF ALL ITEMS				

Authorized Signature:

Name and Title of Signatory:

Name of Procuring Entity.....

COPY OF THE LETTER OF NOTIFICATION OF AWARD

(To be signed by the Purchaser)

*[Letterhead paper of the
Procuring Entity] [Date]*

To: *[name and address of the Purchaser]*

This is to notify you that your Tender dated *[date]* for the purchase of the items and at prices listed on the table below is hereby accepted by..... *(name of Procuring Entity)*.

Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

OFFERED ITEMS AND PRICES

1	2	4	5	6
Item No.	Description of Item	Total Quantity	Unit price	Offered Price
1				
2				
3				
4				
TOTAL PRICE OF ALL ITEMS				

Authorized Signature:

Name and Title of Signatory:

Name of Procuring Entity:

Officer(s) to be contacted

Name of Officer _____

Postal Address _____ Telephone Number _____

email Address _____

Physical Address (City, Street, Building, Floor number and room number)

SIGNED BY THE PURCHASER

I/we, the undersigned accept the award and will execute the sale of the items as per conditions of the award. We understand that the award will remain cancelled and no deposits will be refunded if we do not: a)

Return this letter signed within 14 days; or

- b) Pay the balance of the tender amount within fourteen (14) days after notification of the award.

We further understand that if we do not collect the items we have paid for within fourteen (14) days after making the payment, you charge storage charges at rates to be determined by yourselves.

Name of Purchaser

Authorized Signature: _____ Date _____

Name and Title of Signatory

REQUEST FOR REVIEW

FORM FOR REVIEW (r.203(1))

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO..... OF.....20.....

BETWEEN

..... **APPLICANT**

AND

..... **RESPONDENT (Procuring Entity)**

Request for review of the decision of the..... (Name of the Procuring Entity ofdated the...day of
.....20.....in the matter of Tender No.....of20.... for(Tender description).

REQUEST FOR REVIEW

I/We....., the above named Applicant(s), of address: Physical address..... P. O. Box No.....

Tel. No..... Email, hereby request the Public Procurement Administrative Review Board to
review the whole/part of the above mentioned decision on the following grounds, namely:

1.

2.

By this memorandum, the Applicant requests the Board for an order/orders that:

1.

2.

SIGNED (Applicant) Dated on..... day of/...20.....

FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement Administrative Review Board on.....day of

.....20.....

SIGNED

Board Secretary

