



**KENYA MEDICAL TRAINING COLLEGE**

ISO 9001:2015 certified institution

***CERTIFICATION BODY: Kenya Bureau of Standards (KEBS).***

**TENDER ADDENDUM**

**A) AMENDMENT OF TENDER DOCUMENT FOR PROVISION OF COMPREHENSIVE STAFF MEDICAL INSURANCE COVER TENDER NO. (KMTCC/19/2022-2023 AND PROVISION OF GENERAL INSURANCE BROKERAGE TENDER NO.KMTCC/20/2022-2023**

<b>N/S</b>	<b>ITEM DESCRIPTION</b>	<b>CLARIFICATION PROVIDED</b>
1.	Must have done gross annual premium on medical of Kshs. 500,000,000.00 for year 2022	Shall not be applicable for this Tender
2.	Must have a professional Indemnity Insurance of at least Ksh. 50,000,000.00 in Medical Insurance. (Professional Indemnity cover provided should be valid for the full period of the Tender validity.	Shall not be applicable for this Tender
3.	Must have done gross paid up capital of Kshs. 100 Million for year 2022	Shall not be applicable for this Tender
4.	<b>Gross Premium for Medical Business earned for the Year 2021 and 2022 :</b> a. 500,000,000.00 (Five hundred Million) and above (5 mks) b. 300,000,000 (Three Hundred Million) and above (2 mks)	Shall not be applicable for this Tender
5.	<b>Total Assets for Year 2021 – 2022</b> i. (Ksh. 1 Billion and	Shall not be applicable for this Tender

	above) 4 mks ii. (Ksh 500 million – 1 Billion) 3 mks	
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**B). RESPONSE ON CLARIFICATION FOR PROVISION OF COMPREHENSIVE STAFF MEDICAL INSURANCE COVER (KMTC/19/2022-2023)**

<b>N/S</b>	<b>ITEM DESCRIPTION</b>	<b>CLARIFICATION PROVIDED</b>
1.	Must provide a valid membership Registration from the Association of Kenya Insurance (AKI) for the Year 2022 (attach a valid copy of certificate).	Provide Registration from the insurance regulatory authority (IRA)
2.	Underwriter must have a valid license to underwrite Medical Insurance Services for not less than five (5) years from the date of the Tender opening (Attach license for 2022 from the IRA).	Shall not be applicable for Underwriters
3.	MR6 Must Fill the Form of Tender in the format provided in the tender document- <b>Confirm this should be provided by the Broker who are the bidders.</b>	The brokers can fill on behalf of underwriter
4.	MR 12 Must fill the Schedule of prices form- <b>Confirm this should be provided by the Broker who are the bidders</b>	Schedule of policy must be provided by the underwriter
5.	MR13 Must Submit a Tender Security from the bank or Insurance Company approved by IRA of Kshs.5,000,000 valid for 150 days after date of tender opening- <b>Confirm this should be provided by the Broker who are the bidders</b>	Tender Security is for brokers only
6.	Must provide a valid membership Registration from the Association of Kenya Insurance (AKI) for the Year 2022 (attach a valid copy of	AIBK is ok since it is an association of brokerage insurance firms

certificate).- <a href="#">Confirm this should be AIBK and not AKI.</a>	
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**C). CLARIFICATIONS ON TENDER NO KMTC/20/2022-2023 FOR PROVISION OF GENERAL INSURANCE COVER.**

The following information was sought by some of the bidders regarding the above-mentioned Tender:

<b><u>SNO</u></b>	<b><u>ITEM DESCRIPTION</u></b>	<b><u>CLARIFICATION SOUGHT</u></b>	<b><u>CLARIFICATION PROVIDED</u></b>
1.	Fire Policy.	Breakdown of locations and items to be covered with the total value.	KMTC has its headquarters located in Nairobi along old Mbagathi Road and has 74 campuses spread all over the country in 44 counties. Total value is as provided in the Tender Document As contained in the schedule of tendered items and schedule of prices.
2.	Burglary Policy.	Is there a first loss?	There is no first loss.
3.	Money Policy.	Advise on the limits.	The limit is Ksh. 6,000,000.00
4.	All risks.	Items to be covered with the values.	As contained in the schedule of tendered items and schedule of prices.
5.	Fidelity Guarantee.	Limit per employee.	The limit is Ksh. 250,000.000.00 for all the employees.
6.	Motor Vehicle private and pick-ups 5 passengers and below.	No. of single cabin and their values.	There are No single cabins but 35 double cabins at about Ksh. 153,000,000.
7.	WIBA Policy.	Occupation of employees and their annual salaries	Employees consist of Teaching and non-teaching staff annual salary is about Ksh. 3,338,577,353.00
8.	Degree in medical field	Why do we require a degree in medical field while the tender is general insurance	The cover has some aspect of medical insurance cover for board members i.e.group medical insurance cover for board members.
9.	Provision of credit facilities with major services providers	This should only apply to medical and not general insurance	We sought for either credit facility or any agreement with credit facility as proof of financial soundness.

10.	Registration with AIBK	Requested year 2021	Provide valid registration and Licensing by AIBK 2023
11.	Valid business permit	Requested year 2021	The valid year should be 2023 and not 2021 as stated in the Tender documents.

**D). RESPONSE ON CLARIFICATION FOR Local Area Network (LAN) Tender No. KMTC/21/2022-2023 TO KMTC/25/2022-2023**

ITEM	DESCRIPTION	RESPONSE
1	Registration with ICT Authority ICT 1	This is necessary so as to ensure those who bid are recognized by ICTA which is the body that is responsible in streamlining all government ICT functions.
2	Registration with ICT Authority ICT category 2 (ICTA1: ICT Information Security)	In some areas, contractors will be working in areas of security, this is essential given that information security is an area of high of high priority for the government.
3	On presuing the tender documents, it proposes specific models in specific campuses e.g. Cisco Are we allowed to tender for other models or this is predetermined	The tender documents have clearly indicated Cisco or equivalent. Bidders are advised to quote for cisco or equivalent model.

Dr. Kelly Oluoch

Chief Executive Officer



Quality health training towards realization of Vision 2030

